



**APPLICATION FOR NON PROFIT ORGANIZATION’S PARTICIPATION
GREATER WATERTOWN-NORTH COUNTRY CHAMBER OF COMMERCE
FARM & CRAFT MARKET 2017**

Name of Organization _____

Contact Name _____

Address _____

City/State/Zip _____

Phone _____ Fax _____ Email _____

DAYS REQUESTED

Non-profits will be allowed 2 free days again this season, space permitting. Which 2 days would your organization like to attend the market at no charge this season?

1st day _____

2nd day _____

RULES AND REGULATIONS – please read carefully

- Certificate of Liability Insurance naming the Greater Watertown-North Country Chamber of Commerce as “Additional Insured” and the City of Watertown as “Additional Insured” **must be submitted with this**
- All non-profits requesting booth space must be approved by the Chamber prior to market day.
- Non-profits are not allowed to offer ANY items for sale at the farmers market, including baked items
- Non-profits are not allowed to stand in sidewalk or allow their display or signage to be within the sidewalk.
- No “Hawking” or Proselytizing allowed. Any person obstructing flow of market customers, actively pursuing customers, or acting in a harassing manner will be asked to leave the market immediately. All organizations representatives must remain behind their table at ALL times. Costumed characters are allowed only if within the non-profits designated booth space.

- Non-profits setting up at the market should bring their own table, chairs, tent etc. as these items are NOT provided by the Chamber.
- Non-profits should arrive between 7:30 and 8:00am and report to the Chamber booth in front of the Dulles State Office Building. You will be assigned to your space at that time. The Chamber cannot guarantee you will have a spot that will accommodate a tent.
- Please set up table so that the people coming to your booth will be standing on the sidewalk and not the grass. This can be accomplished by lining your table up parallel to the sidewalk. Protective matting must be used if customers will be standing on grassy areas within your booth.
- Do not park in on-street parking as you will be ticketed for lengths longer than two hours. You are welcome to drop off your items and then park in the Stone Street public parking area.

ACKNOWLEDGEMENT OF TERMS AND HOLD HARMLESS AGREEMENT

The undersigned agrees to all of the rules and regulations as specified above, and accepts that any violation will result in immediate dismissal from the market, at the Chamber’s sole discretion.

The undersigned agrees to, at all times, indemnify and save harmless, the Greater Watertown-North Country Chamber of Commerce, Inc., the City of Watertown and their employees and agents thereof against all claims, demands, actions, or causes of action arising related to its representatives, the booth or other installation or structure at the Greater Watertown-North Country Chamber of Commerce Farm & Craft Market, and will pay to the Greater Watertown-North Country Chamber of Commerce, Inc. the full amount of any loss or damage which it may sustain, incur or become liable for on account thereof.

Signed _____ Date _____

Please return signed application and insurance documentation to:
 Greater Watertown-North Country Chamber of Commerce
 1241 Coffeen Street, Watertown, NY 13601 fax (315) 788-3369
 Questions can be directed to:
 Stephanie Mason, Director of Events
 Greater Watertown-North Country Chamber of Commerce
 788-4400 or events@watertownny.com